



Office Use Only – Dec10

“Beautiful Wedding Video Throughout Chicago”

Chicago Wedding Videographer Contract 2010

Wedding Date _____

The Bride

Full Name _____

Address _____

Phone (Home/Work/Cell) _____

Email _____

The Groom

Full Name _____

Address _____

Phone (Home/Work/Cell) _____

Email _____

Wedding Video Location Details

[Please include actual start times – we will arrive early for setup]

1st Location _____

Time _____ to _____ Site Inside Outside

Street Address _____ (St, Dr, Rd, Ln, Cr, Blvd)

City _____

2nd Location _____

Time _____ to _____ Site Inside Outside

Street Address _____ (St, Dr, Rd, Ln, Cr, Blvd)

City _____

3rd Location _____

Time _____ to _____ Site Inside Outside

Street Address _____ (St, Dr, Rd, Ln, Cr, Blvd)

City _____

4th Location _____

Time _____ to _____ Site Inside Outside

Street Address _____ (St, Dr, Rd, Ln, Cr, Blvd)

City _____

<u>Wedding Video Packages</u>	<u>Price/Unit</u>	<u>Total Charges</u>
<input type="checkbox"/> Emerald (Standard Video) [2cam, pre/post-ceremony + 5hrs at reception, 2 DVDs]	\$ <u>1295.00</u>	\$ _____
<input type="checkbox"/> Sapphire (Enhanced Video) [2cam, cer + 6hrs, 3 DVD, photo montage or 3 rd loc, credits]	\$ <u>1495.00</u>	\$ _____
<input type="checkbox"/> Diamond (Deluxe Video) [2cam, 6hrs, recap, photo mon., 4 th loc., 4 DVDs, crs., footage]	\$ <u>1945.00</u>	\$ _____

<input type="checkbox"/> Wedding Day Highlight Video (4 min. recap video set to your favorite song)	\$ <u>350.00</u>	\$ _____
<input type="checkbox"/> 2 nd Manned Camera at Ceremony (Limited availability)	\$ <u>125.00</u>	\$ _____
<input type="checkbox"/> Photo Montage, 50 pictures, plus title pages (\$1.50 for each additional picture)	\$ <u>175.00</u>	\$ _____
<input type="checkbox"/> Additional DVDs with matching DVD cases _____	\$ <u>15.00</u>	\$ _____
<input type="checkbox"/> Videotaping Scenic Spot or Bride/Groom's Home _____	\$ <u>175.00</u>	\$ _____
<input type="checkbox"/> Additional Videotaping Hours (or \$55 for ½ hour) _____	\$ <u>110.00</u>	\$ _____
<input type="checkbox"/> Raw (Source) Footage on <u>mini-DV tape</u> (this is not a DVD)	\$ <u>25.00</u>	\$ _____
<input type="checkbox"/> Wedding Party / Family Rolling Credits	\$ <u>35.00</u>	\$ _____
<input type="checkbox"/> Reception Video Package (90 pictures, 4 songs, 2000 lum. projector, 8'x8' screen)	\$ <u>425.00</u>	\$ _____

SUB-TOTAL \$ _____

Federal Express Box Delivery (or \$0 for pick-up) \$ 10.00

DEPOSIT Payment Date/Type
 _____ \$ (_____)

MAIL DEPOSITS TO:

DIGITAL TAKE
 1715 W. Weathersfield Way
 Schaumburg, IL 60193

BALANCE Payment Date/Type
 _____ \$ _____

DIGITAL TAKE'S POLICIES AND PROCEDURES

A \$350.00 deposit retainer must be paid at the time of booking each service, with the balance due and payable one week prior to the event's date. This initial retainer is made to secure the date for the Digital Take services. It is the client's guarantee that Digital Take will not book someone else in the client's time slot. In the event of a postponement or cancellation of the wedding described above, Digital Take reserves the right to retain all deposits paid.

Digital Take and client (bride/groom) mutually agree to the terms and conditions of this contract. A firm and binding agreement exists between Digital Take and client only after this agreement has been properly executed and the deposit fee is paid prior to the event. This agreement supersedes and replaces any previous document, correspondence, conversation or other written and/or oral understanding pertaining to the events and details of your wedding videography / photography.

Digital Take's liability is limited to refund of money paid. In the unlikely event that a problem arises whether due to theft, lateness, no show, accident, neglect, human error, loss of materials, acts of God, power loss by utility companies, wireless interference, equipment or other failures and that Digital Take is unable to provide any wedding photography or wedding video, refunds are limited to the amount paid. Digital Take is not responsible for loss of photography, video, or audio quality due to restrictions at event locations or interference from guests or other persons. Digital Take stands behind its productions, and will return all deposits if, for reasons beyond its control, it cannot videotape or photograph your wedding.

CLIENT IS RESPONSIBLE FOR CHECKING ALL MATERIALS RECEIVED FROM DIGITAL TAKE WITHIN 10 DAYS OF RECEIPT. If a DVD or CD does not properly function on client's playback device, client must notify Digital Take within 10 days. Digital Take will re-master client's video or transfer it to VHS tape. If client does not notify Digital Take within 10 days of receipt, additional fees will apply to make any corrections or changes, if possible. If there is a problem with a photo album, you must tell us immediately so we can take care of it through the manufacturer.

Any controversy or claim arising out of or relating to this agreement, or breach thereof, shall be settled by mediation, and judgment upon the award by the mediator(s) may be entered in any court having jurisdiction thereof. The parties waive trial by jury to the extent permitted by law, and expressly agree to mediation in any action, proceedings or counter claim brought by either party against the other or any other matter what so ever arising out of or in any way connected to this agreement.

Errors and Omissions are not the responsibility of Digital Take. Your video will contain the exact names and spellings specified on this contract. It is the responsibility of the client to contact Digital Take if there are any changes in dates, addresses, or phone numbers. An agenda should be provided to Digital Take so that all main events are captured on video. If no agenda is provided, and an event is missed at either the ceremony or reception, Digital Take is not responsible. Client should inform the DJ, photographer, and coordinators that a videographer will be present. Digital Take is not responsible if the DJ or other event coordinator begins an event or activity prior to ensuring that the videographer is present and ready.

Mastering your video will take approx. 6 weeks to produce from the date of your event or from the date all necessary pictures/songs are received. Client will be notified when the videos are completed and ready for delivery. Digital Take reserves the right of reproduction for display/marketing purposes only, including demo DVDs and website sample videos.

Authorized client signature of (PRINT NAME) _____ accepting contract & all conditions with no exceptions.

Sign _____ Date _____

Authorized Digital Take signature of Andy Schneider accepting contract & all conditions with no exceptions.

Sign _____ Date _____